

**FOUR OAKS MEDICAL CENTRE
PATIENT PARTICIPATION GROUP MEETING
MONDAY 20 MARCH 2017**

PRESENT:

Steve Bennett (SB) Chair
Roy Baverstock (RB)
Veronica Docherty (VD)
Vic Palmer (VP)
Maureen Webb (MW)
Dr Roger Gent (RG)
Carol Morley (CM)
Wendy Brown (WB) Minute Secretary

1 APOLOGIES

Apologies were received from David Linehan and Carol Fitton.

2 MINUTES AND MATTERS ARISING FROM MEETING 16 JANUARY 2017

The minutes were agreed and signed by the Chair.

3 ELECTION OF NEW CHAIRMAN

SB stepped down from his position of Chair. Roy Baverstock and Vic Palmer agreed to take on the role of Joint Chair. Those members present agreed to the appointments and David Linehan had sent in his support.

RB said that wider engagement with the surgery was needed and that members of the PPG should be open to taking on a particular role or task, for example someone to try and recruit more members to the PPG.

MW spoke about The Patients' Association, an independent charity, commissioned by NHS England in June 2014 and designed to develop PPGs across GP practices in Devon, Cornwall and the Isles of Scilly. Their aim is to make PPGs stronger and more consistent across the region and to develop tools and knowledge that could eventually be offered to other areas of the country. MW said she would be happy to contact them to see if they could attend one of our PPG meetings with a view to providing support and ideas.

4 PRIMARY CARE ENGAGEMENT FORUM

Discussed later in the evening – see below

5 SPECSAVERS – AUDIOLOGY EDUCATION INFORMATION

All agreed to postpone discussion of this until later in the year

6.55pm - Dr Roger Gent joined the meeting

6 CONVERSATION WITH A GP INVOLVED WITH THE NEGOTIATIONS OF THE SUTTON GROUP PRACTICE

RG informed the Group that Sutton 6 meetings were still in the process of agreement of the merge and that the role of the PPG had not yet been discussed. He felt that, come the 1 May when the merge is official, the PPGs will more than likely remain as they are, with the merging of the PPGs evolving over the following 12 months or so. SB confirmed that there had already been some initial discussion with some of the other surgeries on the merge and that this would continue.

It was left that contact would be made with the Chairs of the other PPGs of the Sutton Group practice (SGP) indicating that the FOMC PPG would continue in its present form for the foreseeable future. This would ensure that lines of communication with patients would be kept as short as possible during this period of important change. FOMC PPG would participate in any coordinating PPG for the SGP when it is formed. A recommendation would also be made to the other PPGs that the Terms of Reference etc for the SGP PPG should be left for later discussion and resolution.

There are aspects of the draft that has been produced that merit further attention/amendment including for example the level and nature of participation with OHP'

There was some discussion on how the merge would affect the process of booking an appointment. This is unclear as yet, however, when all the practices are using one clinical system it may be possible to make appointments at any practice either by phone or online

7.10pm – Veronica Docherty joined the meeting

RG mentioned the collaborative work that is already being done between the practices, such as the pre-diabetes letter that has been created, improved and in use for the past 12 months. RG spoke about a blood pressure 'watch' which has also been available for the last 12 months. This watch can record data simply, doing away with the previous practice of having to wear a cuff and small digital blood pressure machine attached to a belt around your body. The Group felt that this is the kind of information that they would like to be aware of so that they could use it to inform others.

RG said there would be a unified website soon after the merger and this could be used to disseminate useful patient information. SB suggested a monthly newsletter could be created and printed in the Sutton Coldfield Observer.

Dr Gent left the meeting at this point to attend another meeting

4 PRIMARY CARE ENGAGEMENT FORUM

VP had recently been attending this forum which talks about the future of patient clinical care, focusing on a different issue at each meeting.

7 DATE OF NEXT MEETING

Monday 22 May 2017

Wendy Brown gave her apologies in advance of this meeting.

The meeting closed at 9.00pm